

<b>Travel Policies Car</b>	<b>HE PPC</b>
Preferred car companies	<b>PPC/CO-ZI,ZE</b> (5 codes per destination)
For specific destination	<b>PPC/CO-ZE/DN-NAMER</b>
Preferred vehicle type	<b>PPC/CO-ZI/VT-ICAR</b>
Priority	<b>PPC/CO-ZE/P-2</b> (priority 1-9)
Specific trip category	<b>PPC/CO-ZE/TP-TRN</b> (company only)
Specific traveller category	<b>PPC/CO-ZI/TV-DIR</b> (company only)
Corporate discount number	<b>PCI/CO-ZI/CD-123456XY</b> (company only)
Customer number	<b>PCI/CO-ZE/ID-12345678</b> (traveller only)
Guarantee form	<b>PCI/G-CCAX375812345602002EXP1208</b>
Frequent traveller airline code	<b>PCI/FT-BA</b> (traveller only)
Special request	<b>PCI/SQ-TEL</b>
Supplementary information	<b>PCI/SI-NO SMART</b>
Exclude car companies	<b>PXC/CO-AL,SX</b>
Car smoking policy	<b>PSC/N</b> (non-smoking) <b>PSC/Y</b> (smoking)
Availability information line (S-C for car)	<b>PPI/S-C/AI-PREFERENCE BMW</b>

<b>Travel Policies Hotel</b>	<b>HE PPH</b>
Preferred hotel chains	<b>PPH/CO-SR,HY</b> (max. 60 per destination)
For a specific destination	<b>PPH/CO-SR/DN-EUROP</b>
For a specific city	<b>PPH/CO-HY,IC/CT-FRANKFURT</b>
Specific room type	<b>PPH/RT-A1K</b>
Specific bed type	<b>PPH/BT-K</b>
Priority	<b>PPH/CO-HY/P-1</b> (priority 1-9)
Specific trip category	<b>PPH/CO-HI/TP-TRN</b>
Specific traveller category	<b>PPH/CO-RZ/TV-DIR</b>
City area	<b>PPH/AR-D</b>
Rate limit	<b>PPH/CO-HY/CT-FRANKFURT/QU-150-200</b>
Hotel name	<b>PPH/CO-RT/HN-MERCURE</b>
Special rate code	<b>PHI/SR-COR</b>
Frequent traveller airline code	<b>PHI/CO-SL/FT-LH</b> (traveller only)
Guarantee form	<b>PHI/G-CCAX375812345602002EXP1208</b>
Supplementary information	<b>PHI/SI-UPPER FLOORS</b>
Customer number	<b>PHI/ID-HY63464</b> (traveller only)
Hotel smoking preference	<b>PSH/N</b> (non-smoking) <b>PSH/Y</b> (smoking)
Exclude hotel chains	<b>PXH/CO-SW,BW</b>
Availability information line (S-H for hotel)	<b>PPI/S-H/AI-ALWAYS UPPER FLOORS</b>

<b>Travel Policies Fares</b>	<b>HE PPF</b>
Fare discount code	<b>PPF/R-ID90N2</b>
Negofares corporate code	<b>PPF/C-123456</b>
Negotiated fares indicator	<b>PPF/NEGO-Y</b> (default negotiated fares) <b>PPF/NEGO-N</b> (default published fares)

<b>Travel Policies Fares cont'd</b>	
Request type code	<b>PPF/RQ-PEX,NLX</b> (max. 3)
Expanded parameters	<b>PPF/XP-NAP-NPE</b> (max. 2) (NAP-no advance purchase, NR-no restriction, NPE-no penalty, NRF-non refundable)
Fare display information line (S-F for fares)	<b>PPI/S-F/DN-HOU/AI-SUPER COMMISSION LX UNTIL 31MAR06</b>

<b>Travel Management</b>	<b>HE PROFILE, GP TMG</b> (not transferred to PNR)
Airport default (home AP, arr AP)	<b>PAD/HA-ZRH/AA-LHR</b>
Document delivery	<b>PDD/DM-XM/TF-DAY BEFORE DEPARTURE</b>
Prepaid ticket authorization	<b>PTA/Y</b>
Policy override authorization	<b>POA/Y</b>
Visa issuance authorization	<b>PIA/N</b>
Phone reservation authorization	<b>PHA/Y</b>
Travel request requirement	<b>PRR/N</b>
Trip approval requirement	<b>PAR/Y</b>
E-Ticket airlines requirement	<b>PET/Y</b>
Service Level Agreement	<b>PSL/1</b>
Department contact name	<b>PCD/SALES</b>
Agent contact name	<b>PCA/ANN MILLER</b>
Max. number of travellers allowed	<b>PNT/10</b> (company profile only)

**TRAVEL POLICY DISPLAYS** (your office must be set to use Amadeus Travel Choice)

<b>Set up your agent sign</b>	<b>HE TVC – GP DIS</b>
Air preference (E,T,P)	<b>JGU/CSA-T</b>
Car preference (E,P)	<b>JGU/CSC-E</b>
Hotel preference (E,P)	<b>JGU/CSH-E</b>
Policy and preference display	<b>PPD</b>
E=enriched display	neutral availability only
P=preferential display	policy-compliant only
T=twin display (air only)	both

<b>Air availability</b>	<b>HE TVC – GP TCO</b> (profile display on screen)
Air availability	<b>AN15NOVZRH/LAX/TC</b>
Specific trip category	<b>AN15NOVZRH/LAX/TC-BIZ</b>
Change from neutral display	<b>AC/TC</b>
Schedule display	<b>SN15NOVZRH/LAX/TC-BIZ</b>

<b>Car availability / Car sell</b>	<b>HE TVC, GP TCO</b> (profile display on screen)
Car availability	<b>CAGVA12NOV-4/ARR-2000-0800/TC</b>
Specific trip category	<b>CAGVA12NOV-4/ARR-2000-0800/TC-BIZ</b>
Car availability from PNR	<b>CAS3/TC</b>
Sell from availability	<b>CS3/TC</b>

### Car availability / Car sell cont'd

Change from a neutral display	CA/TC
Change back to neutral display	CA/1A
With passenger association	CS3/TC/P2
Sell from PNR air segment	CSZIS3/VT-ECMN/TC

### Hotel availability / sell HE TVC, GP TCO (profile display on screen)

Hotel availability	HALON12NOV-4/TC
Specific trip purpose	HALON12NOV-4/TC-BIZ
Reference to a hotel list	HAAB21NOV-4/TC
Room occupancy (from PNR)	HAS3/RT-2/TC
Change from neutral display	HA/TC
Change back to neutral display	HA/1A
Sell from availability	HS3/TC

### HELP PAGES

General Help Pages	HE PROFILE, GP TCA HE TVC
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Your own remarks:

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## AMADEUS TRAVEL PREFERENCES MANAGER

### Profile Mode Access profile mode and display profile

Access profile mode	PM
Temporarily exit profile mode	PMP
Exit profile mode	PE

Help Pages	HE PROFILE and
Travel Policies Air	GP AIX
Travel Policies Car	GP CAX
Travel Policies Hotel	GP HOX
Travel Policies Fares	GP FRX

### Travel Categories HE PROFILE, GP TCA

Define traveller category	PTV/MGR/MANAGER (company profile only)
Define trip purpose	PTP/MEE/MEETING (company profile only)
Store traveller category in associated traveller profile	PTV/MGR

### Travel Policies Air HE PPA

Preferred airlines with priority	PPA/A-BA,LH,AF (max. 10 airlines)
Airline and booking class	PPA/A-AF/P-1 (number 1-10)
Airline and transport class	PPA/A-LX/C-M
Transport class domestic travel	PPA/A-BA/K-Y
Specific origin/destination	PPK/DOM-Y
Specific trip category	PPA/A-LH,BA/OR-ZRH/DN-GB
Specific traveller category	PPA/A-LX/K-Y/TP-TRN
Transport class according to elapsed flying time	PPA/A-BA/K-C/TV-DIR
Preferred airports	PPK/EFT-8/LT-KY/GT-KC (<8 hours = Economy, >8 hours = Business)
Exclude airlines	PPT/LHR,CDG (max. 10 airports)
Exclude city pairs	PXA/A-UA,AA
Exclude transport class	PXA/OR-GVA/DN-BRU
Embargoed transit point	PXK/F
	PXT/JFK,CU (max. 10 points, airport code or country code)
Availability information line (S-A for Air)	PPI/S-A/DN-TYO/AI-PAX PREFERS NON-STOP FLIGHTS